



KARNATAKA STATE LAW UNIVERSITY

Navanagar, Hubballi-580025

Accredited with 'A' Grade by NAAC

Phone: 0836-2222478
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Website: www.kslu.ac.in
Email: kslu.registrar@gmail.com

SUPPLY OF GOLD MEDALS FOR 4TH ANNUAL
CONVOCATION TO KARNATAKA STATE LAW UNIVERSITY,
NAVANAGAR, HUBBALLI.

(THROUGH MANUAL SHORT TERM TENDER SYSTEM ONLY)

INVITED BY

THE REGISTRAR
KARNATAKA STATE LAW UNIVERSITY
NAVANAGAR, HUBBALLI-580025


ಕುಲಸಚಿವರು
ಕರ್ನಾಟಕ ರಾಜ್ಯ ಕಾನೂನು ವಿಶ್ವವಿದ್ಯಾಲಯ
ನವನಗರ, ಹುಬ್ಬಳ್ಳಿ - 580025

SUPPLY OF GOLD MEDALS FOR 4TH ANNUAL CONVOCATION TO KARNATAKA STATE
LAW UNIVERSITY, NAVANAGAR, HUBBALLI

Instructions to Tenderer

General Details	
• Tender Number No.	KSLU/RE/2019-20/01
• Tender Title	Supply of Gold Medals for 4 th Annual Convocation to Karnataka State Law University, Navanagar, Hubballi.
• Tender category	Goods
• Type of Item	Lump sum
• Department	Karnataka State Law University, Hubballi
• Tender type	Manual Short Term Tender

Calendar of events		
1	Last Date for submitting the Filled Tender Document: (Receipt of Tender)	05/03/2020, 5.00 pm
2	Date of Opening Tender	06/03/2020, 12.00 pm
3	Place of Opening	Office of the Registrar, Karnataka State Law University, Hubballi
4	Contact person	Resident Engineer, Karnataka State Law University, Hubballi


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INVITATION FOR TENDER (THROUGH MANUAL ONLY)

1. Karnataka State Law University, Hubballi invites tender Supply of Gold Medals from eligible Tenderers for as detailed in the Table given below. The Tenderers may submit Tenders for all supplies given in the table.
2. Tenders must be accompanied by **Earnest Money Deposit (EMD)**, which shall be paid Finance Officer, KSLU, Hubballi Through DD.
3. Tenders must be submitted in the box at the Office of the Registrar, Karnataka State Law University, Hubballi.
4. In case of delay in supply as per delivery schedule specified in the order the vendor is liable to pay penalty.
5. Other details can be seen in the tender documents.

TABLE

SI No	Name of the Work	Approx. Value (Rs. In Lakh)	EMD (2.5%) (Rs.)	Tender Processing Fee (inRs.)	Delivery Schedule
01	Supply of Gold Medals	4,00,000/-	10,000/-	236.00	As specified in the supply order



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-: GENERAL CONDITIONS: -


1. The successful Tenderer shall enter into the agreement with the Karnataka State Law University within Seven days of receipt of intimation. The tender document will form the part and parcel of the agreement.
2. The Karnataka State Law University reserves the right to reject any or all of the Tenders without thereby incurring any Liability or Obligation to inform the tenderers of the reasons for such action.
3. The Tenderer need to use as per prescribed specification.
4. The Tender will remain valid for a period of Six months from the date of execution of agreement.
5. The supply shall be made as per schedule quoted in his/her tender by vendor from the date of receipt of the supply order failing which loss caused to the university will be recovered from the vendor.
6. Interested Eligible Tenderers may obtain further information at Resident Engineer, Karnataka State Law University, Navanagar, Hubballi, Tel:0836-2222478, on all working days during office hours.
7. All the Participants shall produce all the original documents and sample Gold Medal for verification whenever necessary.
8. Tender document shall be submitted in the prescribed format after downloading the same from the website www.kslu.ac.in
9. **The University reserves the right to modify the quantity of Gold Medals to be supplied based on its requirements.**
10. No advance payment will be made for the supply of Gold Medal.
11. Notwithstanding anything contained in KTPP Act 2000 and rules, the University reserves the right to modify the quantity or cancel the whole tender.
12. Filled in applications shall be submitted at the office of Registrar KSLU, Hubballi
13. Lowest bidder will be evaluated as per KTPP Act 2000 and also keeping in view with the expertise, past experience, financial stability, track record of the firm and such other incidental information.
14. The specification shall be as mentioned in the tender document. (Technical Bid-Schedule -II).
15. The Gold Medals to be supplied to Karnataka State Law University Hubballi
16. Delivery shall be made as per delivery schedule mentioned in the Supply Order
17. In case the Gold Medal quality is not in conformity with the specification of the tender or is found to be of lesser quality than specified, such Gold Medal will be rejected and any loss sustained by the University on this account will be recovered from the vendor.
18. Conditional Tenders will not be accepted.
19. The Tender Notification along with Blank Tender Form will be accessible in the Website (www.kslu.ac.in)
20. Any Technical clarifications contact Resident Engineer, KSLU, Hubballi.
21. Any violation of tender norms may lead to blacklisting of the firm by the department for 3 years.
22. Payment will be made only after quality certificate issued by expert appointed by University.
23. In case of the Gold Medal supplied is not in conformity with the specification or raw materials is used for the making of Gold Medal is found to be of lesser


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- quality than specified, such Gold Medal will be rejected and any loss sustained by the University on this account will be recovered from the vendor.
24. Bidder should provide comprehensive on-site warranty for one year from the date of supply of Gold Medals.
 25. Educational offer (if any) is to be provided.
 26. The selected vendor should give the samples for verification to the university.
 27. A Valid License for use of STANDREDMARK (BUREAU of INDIAN STANDARDS)
 28. The successful bidder is required to supply Gold Medals with Hall Mark and Hall Mark Certificate issued by the agency, approved by the competent authority.

DEFINITIONS AND OTHER CONDITIONS

1. **"Purchaser"** means Karnataka State Law University, Navanagar, Hubballi.
2. **"Bidder"** means the Company or firm or consortium or corporate body that participates in the tender and submits its bid.
3. **"Supplier"** means the Company or firm or consortium or corporate body whose bid to supply the goods/provide the services, has been accepted by the Purchaser under the Purchase Order.
4. **"Parallel Vendor"** means any Vendor who agrees to supply the Gold Medal at the same cost, same specification to meet the emergency situation and restricted to one-time operation.
5. **"Client"** means the 'Karnataka State Law University, Navanagar, Hubballi'.
6. **"Goods/Products"** means Gold Medal mentioned in the tender which the supplier is required to supply to the Purchaser under the Purchase Order.
7. **"Order"** means the technically & commercially clear order placed by the Purchaser on the Supplier duly signed by the Purchaser's authorized representative to Procure/purchase certain goods or services from the vendor/contractor.
8. **"Contract Price"** means considerations payable to the supplier as stipulated in the Purchase Order for performance of specified contractual obligations.
9. **AMENDMENTS TO TENDER DOCUMENTS:** At any time, prior to the date of submission of bids, the Purchaser may have amendment to the tender document for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender documents by amendments.
10. **EXTENSION OF TIME:** Purchaser may at its discretion extend the deadline for submission of bid suitably.
11. **BID PRICE:** Prices/rates shall be quoted for each Gold Medal.
12. **VALIDITY PERIOD OF BID:** Bid shall remain valid for 60 days after the issue of notification.
13. **WITHDRAWAL OF BIDS:** A bidder may withdraw his bid provided that written notice of withdrawal is received by the Purchaser prior to the deadline prescribed for submission of bids.
14. Karnataka State Law University shall have the sole discretion in deciding the number of parties on whom the orders shall be finally placed.
15. The Purchaser reserves the right at the time of award of the contract to increase or decrease the quantity of the goods specified in the bill of quantity without any change in unit price of the ordered quantity.
16. Karnataka State Law University reserves the right to reject, at its sole discretion, any or all evaluated Price bids and if necessary, call for submission of new price Bids.


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17. APPLICABLE LICENCES/ APPROVALS: The bidders / the principal company should have all the appropriate licenses/ approvals from competent authority The same will be delivered to Karnataka State Law University

18. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

The Purchaser does not bind himself to accept lowest or any other tender/bid and has the right to cancel the bidding process and reject all bids at any time prior to award of the contract without assigning any reasons whatsoever and without thereby incurring any liability to the affected bidders on the grounds for the Purchaser's action.

19. ARBITRATION: In the event of any dispute arising between Karnataka State Law University and the Supplier in any matter covered by this contract or arising directly or indirectly there from or connected or concerned with the said contract in any manner of the implementation of any terms and conditions of the said contract, the matter shall be referred to the Vice Chancellor, Karnataka State Law University, who may himself act as sole arbitrator or may name as sole arbitrator an officer of Karnataka State Law University or any other person notwithstanding the fact that such officer or person has been directly or indirectly associated with this contract and the provisions of the Indian Arbitration Conciliation Act, 1996 shall apply to such arbitration. The supplier expressly agrees that the arbitration proceedings shall be held at Hubballi.

20. The proceedings of arbitration shall be in English language. In case the supplier wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in Hubballi shall have the Jurisdiction.

21. APPLICABLE LAWS: This contract shall be interpreted, construed and governed by the laws of the Republic of India and the parties hereby submit to the exclusive jurisdiction of the Court and to all Courts having jurisdiction in appeal there from. Any dispute in relation to the contract shall be submitted to the appropriate Court of the Republic of India for determination. The party to the contract shall continue to fulfill its obligations under the contract during the currency of the contract pending the final decision of the Court.

TIME SCHEDULE the entire stage of supply of the Gold Medals shall be required to be completed within such period as may be specified in the order.

Commercial bid shall contain following documents.

Financial bid to contain following

1. Price should be inclusive of all taxes and by including of service charges, handling charges, Transportation, etc., to University.
2. Prices shall not be spitted.
3. Additional features relating to price only shall be enclosed.



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Eligibility Criteria for Technical bid& should be submit/upload following documents.

1. Enclose filled & signed Schedule –I(Technical Bid– Checklist)
2. Enclose Filled in and signed Form-A (Technical Bid– Form-A)
3. Registration Certificate of the firm.
4. Manufacturer /authorized dealership certificate.
5. The bidder should have achieved a minimum financial turnover of Rs. One Lakh in at least 2 financial years and audit reports should be enclosed.
6. Experience certificate for supplying Gold Medals to the Government Organisation (State/Central Universities, Public Sector Undertakings, Boards, Corporations etc) in the last 1 year by the bidders and the worth of supply should not be less than 1 Lack - should be enclosed.
7. Minimum One Performance/Satisfactory Certificates issued by the purchasers of Govt. or autonomous Institutions past 01 year - should be enclosed.
8. IT returns of the firm for the last 2 years.
9. Copy of Pan card must be in firm name.
10. GST registration certificate should be enclosed.
11. Self Declaration Rs. 100-00 Non – Judicial Stamp Paper certified by the Notary to be submitted stating that the entity has not been black listed by any Government and Non Governmental Departments.
12. Enclose Filled in and signed **Schedule –II** (Technical Bid– Schedule –II)

Bid Evaluation Criteria.

1. An expert committee will be constituted for tender valuation.
2. Only technically valid tenders will be considered for financial comparison.
3. Expertise in the field.
4. Financial stability.
5. Service support and General Profile of the vendor.
6. Other related criteria fixed by the expert committee.



Registrar

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FORM-A

KARNATAKA STATE LAW UNIVERSITY

Navanagar, Hubballi-580025

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Phone: 0836-2222478

Fax: 0836-2223392

Website: www.kslu.ac.in

Email: kslu.registrar@gmail.com

Tender Application Form for Supply of Gold Medals

(To be submitted with technical bid)

Sl. No.	Details of Information	Information to be furnished by the vendor
1.	Name of the entity / firm of the tenderer:	
2.	Proprietor Name:	
3.	Address for communication:	
		Pin no.:
4.	Phone and Mobile No.	
5.	E-Mail ID: & Fax No:	
6.	Firm Registration No. & Certificate	
7.	GST Registration No.:	
8.	Income Tax Pan No.:	
9.	UdyogAadhar No.:	
10.	Type of Firm Proprietorship/partnership/join Venture/Ltd. Company.	
11.	No. of days required for supply of Gold Medal.	
12.	EMD Payments through D.D.	
13.	Experience in the manufacture (in number of years)	
14.	Last 1 year annual turnover Rs. in laks.	Mode of Payment:
15.	Any other information company wishes to furnish	
16.	IT return filed copy of the recent last one year.	

Declaration

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I hereby declare that the information above is correct and I further declare that the Firm/Company will abide by the tender regulation. I am aware that the decision of the University is final and binding on all firms/companies.

Place:
Signatory
Date:

Authorized



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Schedule -I
TECHNICAL BID

CHECK LIST

Tender for Supply of Gold Medals at Karnataka State Law University, Navanagar, Hubballi

Sl. No.	Particulars	Submitted	Not Submitted	Remarks
1.	Enclose filled & signed Schedule -I(Technical Bid- Checklist)			
2.	Enclose filled in and signed Form-A (Technical Bid- Form-A)			
3.	Registration Certificate of the firm			
4.	Manufacturer /authorized dealership certificate			
5.	The bidder should have achieved a minimum financial turnover of Rs. One Lakh in at least 2 financial years and audit reports should be enclosed.			
6.	Experience certificate for supplying Gold Medals to the Government Organisation (State/Central Universities, Public Sector Undertakings, Boards, Corporations etc) in the last 1 year by the bidders and the worth of supply should not be less than 1 Lack - should be enclosed.			
7.	Minimum one Performance/Satisfactory Certificates issued by the purchasers of Govt. or autonomous Institutions past 01 year - should be enclosed.			
8.				
9.	IT returns of the firm for the last 1 year.			
10.	Copy of Pan card must be in firm name.			
11.	GST registration certificate should be enclosed.			
12.	Self-Declaration Rs. 100-00 Non - Judicial Stamp Paper certified by the Notary to be submitted stating that the entity has not been black listed by any Government and Non-Governmental Departments.			
13	Enclose Scanned Filled in and signed Schedule - II (Technical Bid)			



Note: While submitting the documents, only above prescribed Certificates should be uploaded and serial numbers should be mentioned in the concerned certificate. Any documents other than the prescribed certificate if found enclosed will attract disqualification.

I hereby solemnly declare and states on oath that the information and the documents furnished above by me are genuine and true to the best of my knowledge and belief. If any documents / information is or are found to be fake or false at any stage of scrutiny, I am liable for prosecution and other legal proceedings and tender submitted by me can be summarily rejected. I have signed below with my acceptance to these terms and conditions.

Place:

Date:

Signature of the Tenderer

Name and Seal



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ಉಪನಿರ್ದೇಶಕರು, ಬೆಂಗಳೂರು - 560025

Schedule –II
TECHNICAL BID
(To be submitted with technical bid)

SPECIFICATION OF THE TENDERED ITEMS

Sl. No.	Description	Specification	Unit	Quantity	Amount in Figures per Unit (Rs.)	Amount in words per Unit (Rs.)
1	Gold Medal	25 gram pure silver medal with coating of 3 gram gold. Engraving "Karnataka State Law University, Hubballi, Convocation 2020" embossed on one side of the medal and name of the candidate on other side. 1. Gold medal size – Diameter-2.0" (05 cms) 2. Circumferance – 16 cm 3. Thickness – 03 m.m.	Each	21		
2	Ribbon	Ribbon and covers with print to hold the Gold Medals (if any)	Each	21		



Registrar

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